

Emily Scott, M.S./Ed.S.

Licensed Mental Health Counselor

RESPONSIBILITY OF PAYMENT

- I understand that I am responsible for payment at the time services are rendered and the fee for services are as follows:
 - For Individuals:
 - \$180 for Initial Evaluation (50 Minutes)
 - \$160 for Regular Sessions (50 Minutes)
 - For Couples & Families:
 - \$200 for Initial Evaluation (50 Minutes)
 - \$185 for Regular Sessions (50 Minutes)
- If I feel that I am unable to pay the full amount per session, I understand that I may speak to Emily about receiving services at a reduced fee which is done on a case-by-case basis.
- Payments may be in the form of cash, check, and/or credit cards.
- I recognize that my appointment is a time that is scheduled specifically for me and that it is of utmost importance to make every effort to attend. In the event that I cannot make a previously scheduled appointment, I will respectfully notify Emily at least 24-hours in advance so that she may provide services to another client at this allotted time.
- I understand that the fee for missed appointments is the full amount of my session. I understand this cancellation policy and agree to the terms.
- I hereby authorize Emily Scott, LMHC to charge my credit card, that is on file, for breaches of her cancellation policy.

Client Signature/Parent or Legal Guardian Signature

Date

Emily Scott, M.S./Ed.S.
Licensed Mental Health Counselor, #MH 19300

Date

Emily Scott, M.S./Ed.S.

Licensed Mental Health Counselor

CREDIT CARD AUTHORIZATION

PATIENT NAME: _____

Cardholder Name: _____ Cardholder Signature: _____

Billing Address: _____

Billing Zip Code: _____

Where would you like receipts sent? (circle one) Email or Text

Email Address: _____

Phone Number: _____

Credit Card Type: _____ VISA _____ MASTERCARD _____ DISCOVER _____ AMEX

Credit Card #: _____ - _____ - _____ - _____

Expiration Date: _____ / _____

Card Identification # (last 3 digits located on the back of VISA and MASTERCARD): _____

I agree to allow Emily Scott, LMHC to charge current and future invoice balances to this credit card. I understand that I am responsible for any unpaid balance. I have read and understand Emily's fees for service and cancellation policy. I agree to have any current and future unpaid fees charged to the card listed above.

Client Signature/Parent or Legal Guardian Signature

Date